

Fairlawn Cemetery Association

PO Box #115
Scio, NY 14880

Wednesday July 13, 2025

The Scio Fairlawn Cemetery meeting was called to order at 5:35 pm by President Dan Lounsberry at Scio Memorial Library. Board members present were: Dan Lounsberry (president), Dennis White (vice-president), Tristen Woodruff (treasurer), Sharon Washer (secretary), Ron Washburn (sexton), JoAnne White and Donna Dean (trustees). The minutes, having read previously, motion to approve these as read was made by JoAnne White, second by Donna Dean. Carried by all present.

Sexton Report

1. Ron Washburn shared a list of 2025 burials--included.
2. The 3 most recent burials are: Caron Francisco—6/27/25; Michael Coats—7/02/25; Darlene Schurr—7/18/2025.
3. Ron mentioned that the Treusdell Funeral Home in Friendship and the Kopler-Williams Funeral Home need our new cemetery price list. JoAnne offered to send the new list to them.
4. Ron received a call from Paula from Buffalo. She would like her grandmother to be buried in the NMD 14-2 division (under Clarks). She could be buried in NMD 14-12 in Michael Giarratano spot if she can prove he isn't buried there.
5. The committee mentioned to start using "find a grave" website to take pictures of the stones in the cemetery.
6. Dennis White made a motion to accept the Sexton report, seconded by Donna Dean. Carried by all present.

Treasurer's Report

1. Tristen's Treasurer's Report #5 is included.
2. Tristen shared the Income/Expenses from June 19th to July 16th, 2025. These are included.

3. Tristen gave us a breakdown of the cemeteries 5 Trusts (Baisley Trust, Rich-Major Trust, Connor Trust, Tuttle Trust, and Palmer Trust) and 2 Funds (Permanent Maintenance and General Fund). This information is included.
4. Ron Washburn was paid for April 1st-July 2nd, 2025 and JoAnne was paid \$60 for notary.
5. The NYS-45 forms for Quarter 1 and Quarter 2 were submitted.
6. The state approved the Scio Fairlawn Cemetery price changes after June 3rd, 2025.
7. Tristen mentioned that a Fairlawn Cemetery Facebook page has been created.
8. Tristen also mentioned that we need an update on our inventory for the Inland Marine Insurance Policy from Allegany Co-Op. He agreed to meet Dan at the cemetery to go over and update the cemeteries equipment.
9. Dan mentioned transferring some of the cemetery's general fund to a more conservative investment. Tristen agreed to contact Deb Jackson to see if it's worthwhile. Dan will contact us if he needs board approval.
10. JoAnne White made a motion to accept the treasurer's minutes, seconded by Sharon Washer. Carried by all present.

Old Business

1. There was discussion on continuing to put Memorial Day flowers in requested urns in the cemetery. Enclosed is the February 17, 2019 cemetery minutes to explain more on the requirements of the Memorial Day flowers. JoAnne White made a motion to no longer put flowers on any grave in the cemetery, seconded by Dennis White.
2. Tristen agreed to inquire if the cemetery can transfer the trust funds interest into the cemetery's general fund.
3. The committee agreed that further discussion is needed on Elmer Thomas and his son-Travis.
4. Dan suggested a sign at the cemetery with a list of the veterans. More discussion is needed at next meeting. Tristen offered to post a list of veterans on the website.

New Business

1. Dan mentioned that we need to hire someone to weed eat the cemetery while he is not able to do it. He has a couple boys that might be interested—Nathan Passmore and a 20 year old that trims at the SPCA. Tristen and Dan will look into Workmans Comp.
2. Dan wanted to plan out 3 dates for cemetery fundraisers. Kelly Carlin suggested a basket/Chinese auction at the library, 3 dinners /year, pie and cake raffle, 50/50, etc... The committee set a dinner (sloppy joes, salt potatoes, coleslaw, and brownie) for September 17th, 2025 at the Scio Community Center from 4:00-6:00.
3. Darlene Cooper Schurr will be buried Friday 7/18/25 in Lot #141 EDM Space 1. Deed #496 and was made out 2/12/1992 by Ruth Conner. Max Tyler (Darlene's brother) bought spaces 1,2,3,4. He is giving her space 1. The funeral directors are Brown and Powers. Contact Chet at 1-607-382-8424. Her boyfriend (James Relyea) died 5/17/2017, Lot #152.6.
4. The next meeting is scheduled for Wednesday, August 20th, 2025 at Dan Lounsberry's home at 5:30pm.
5. Motion to adjourn the meeting at 7:15pm was made by Sharon Washer, seconded by Dennis White. Carried by all present.

Sharon Washer (secretary)