

# Fairlawn Cemetery Association

PO Box #115  
Scio, NY 14880

Wednesday, April 16, 2025

The Scio Fairlawn Cemetery meeting was called to order at 5:41pm by President Dan Lounsberry at Dan's home. Board members present were: Dan Lounsberry (president), Sharon Washer (secretary), Tristen Woodruff (treasurer), Marcia Haberfield (trustee), Ron Washburn (sexton), and Vince and Kelly Carlin (guest). The minutes, having read previously, motion to approve these as read was made by Marcia Haberfield, second by Tristin Woodruff. Carried by all present.

## **Sexton Report**

1. Included is a recent list of burials for 2025.
2. Anthony Sliski will be a full burial on Saturday, April 19th—this will be included in May's report.
3. Tristen Woodruff made a motion to accept the sexton report, seconded Sharon Washer. Carried by all present.

## **Treasurer's Report**

1. Tristen's Treasurer's Report #2 is included.
2. Tristen's report includes the Annual Report. Spaghetti Dinner profit (\$1400.54), Permanent Maintenance (\$460.00 this year), Vandalism Fee for out of state cremations. IRS Late Payment Fee (approximately \$20), and purchase of a Hess Farm tire (approximately \$300). Income/Expenses from March 12th-April 16th, 2025 included.
3. Tristen shared with us the New York State Annual Financial Report Of Cemetery Corporation—included.
4. Sharon Washer made a motion to accept the treasurer's minutes, seconded by Marcia Haberfield. Carried by all present

## **Old Business**

1. The committee discussed the process of handling the checks for deposit, labor, payment of bills, etc. since Tristen (treasurer) moved to Olean.
2. It was decided that Ron will give his timesheet to Dan. At cemetery monthly meetings Tristen will collect it. Dan agreed to deposit checks and report to Tristen. Tristen can take care of the bills because his address is still Scio and he visits often.

## **New Business**

1. Dan asked for fundraiser ideas for Scio's Harvest Festival on August 9th and possibly the Scio Strawberry Festival. More discussion is needed.
2. The committee did agree on a fundraiser for Memorial Day—10% off grave spaces. We agreed to have the cemetery regulations also available for people. Dan volunteered to several copies run off. Tristen Woodruff made a motion to sell grave spaces at 10% off on Memorial Day, seconded by Sharon Washer. Details will be discussed at May's annual meeting.
3. Tristen agreed to send Dan a picture of the QR code so he can copy it and post it at the cemetery. The QR code will take interested people to the cemeteries mapping system.
4. Scio Fairlawn Cemetery clean-up day was originally set up for May 2nd, but there was a conflict Scio Central School. The new cemetery clean-up date is May 14th, 2025.
5. Vince and Kelly Carlin agreed to offer their services to help the cemetery. Vince offered to weed eat the cemetery at least once a month. The committee thanks both of you.
6. Dan asked the committee if we should sell some old machinery at the cemetery. This would include the push mowers, weed eaters, and the older Husqvarna zero turn. This would make more room in the shed. Dan Lounsberry made a motion to sell the older cemetery machinery, seconded by Tristen Woodruff. Carried by all present. Dan agreed to check with Dennis White before advertising.
7. The annual meeting is scheduled for Wednesday, May 21st, 2025 at the Scio Memorial Library at 5:00. Tristen agreed to post the meeting in the Sun, Olean Times Herald, and the Source.
8. Motion to adjourn the meeting at 7:15pm was made by Sharon Washer, seconded by Tristen Woodruff. Carried by all present.

Sharon Washer (secretary)

